



Documents to Accompany Construction Certificate Application

Once you have accepted a quote for your certification work you can submit an application together with the following documents (as are relevant) in electronic format or hard copy.

- Completed Application Form
- Architectural Plans
- Structural Engineers Plans
- General Specification
- BASIX Certificate for each new dwelling, additions to a dwelling exceeding \$50,000 in value or for a pool with a capacity exceeding 40,000 litres
- Bushfire Report (when required)
- Copy of receipt for Long Service Levy payment
(where the estimated cost of work exceeds \$25,000)
- Copy of Home Owners Warranty insurance (when required)
- Copy of Owner Builder Permit (when required)
- A list of fire safety measures currently installed in the building and proposed to be installed in the building (Class 1b – 9 only)

Copies Of Council Approvals

- Copy of stamped approved Development Application plans
- Copy of conditions of Development Consent
- Copy of Infrastructure Construction Certificate approval (when required)
- Copy of Section 68 Water, Sewer, Storm Water and On-Site Effluent Disposal approval (when required)
- Copy of Section 138 Roads Act approval (when required)
- Proof of payment of Section 94 contributions (when required)

